

Contract for Tutorial Services

The School Board of Clay County (hereinafter called Board), 900 Walnut Street, Green Cove Springs, Florida 32043, does hereby retain the services of:

Name: _____
Address: _____
City/State/Zip: _____
Social Security No.: _____

(hereinafter called contractor) to furnish after school tutorial services upon the following terms and conditions:

I. Services to be provided

A. Perform after school tutorial services for Title I eligible students in the areas of reading and/or math.

- o Contractor shall work up to _____ hours per week
- o Contractor shall maintain lessons plans of eligible Title I students and provide evaluative comments on each lesson plan
- o Contractor shall submit lesson plans to the Board on a regular basis
- o Contractor shall communicate every 2 weeks with the principal and/or classroom teachers about students' academic progress
- o Contractor shall possess appropriate education credential.

B. Provide the Title I administrative office with data needed to evaluate the success of the tutorial program.

II. The contractor shall be paid \$ _____ per hour.

- o The Contractor shall provide an invoice of services rendered on the last day of each month.

III. Term of this contract is from _____ through _____.

IV. The Contractor agrees to fully comply with state law and with policies and procedures of Board to protect the confidentiality of student records and information.

The terms and condition of this contract shall be binding with the signatures below and issuance of a purchase order.

By _____
Chairperson School Board of Clay County

Date: _____

By _____
Contractor

Date: _____